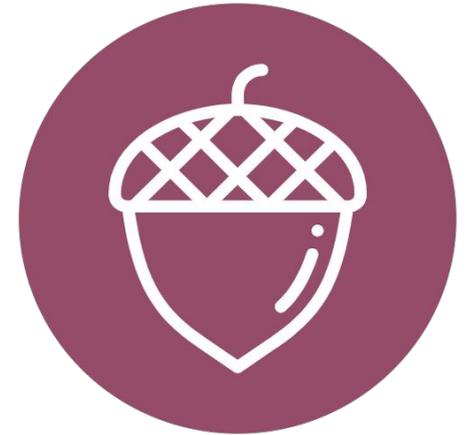


acorn / mes

**a co-production
implementation package**



Mighty oaks from little acorns grow

What

We accompany and guide your implementation of co-production and citizen involvement, applied in practice to a specific challenge:

We identify your existing good practice and build on it.

We clarify what good co-production and citizen involvement look like.

We mentor and guide your team to apply the approach to your issue.

We offer a flexible approach that combines training, facilitation, mentoring and support as needed.

One team, one challenge: a “how do we...” question.



*How do we... co-design our new space with the community?
How do we... reach the people we're not reaching?*

Why

Through the practical application to a concrete challenge, we boost your team's understanding, experience and confidence:

Co-production and citizen involvement are demystified.

We celebrate, highlight and build on the existing people-centred practice.

The core principles of co-production are well understood, and translated into tangible results.

The team works with partner organisations, and with citizens and communities.

You answer your question while growing your team's experience and thus confidence in the practice of co-production.

The 5 principles of co-production in your real life scenario



*Value all participants, build on their strengths * Develop networks of mutual support * Do what matters for all the people involved * Build relationships of trust, share power and responsibility * People can be change makers and organisations enable this.*

How: scoping

Defining the scope of your challenge:

This stage is optional depending on previous work and existing understanding of your organisation and its priorities.

We gain an understanding of your organisation, its local context, opportunities and challenges (usually through conversations with key members, or workshops sessions).

We facilitate a session with the team (including front line and executive members) to establish understanding and buy-in, and to select the issue(s) to be addressed, aligned with strategic objectives.



Duration: 2-3 days

How: applying

Implementation: co-designing solutions that will be co-delivered and co-evaluated. *Two or three can be run in parallel on different areas / issues.*

A flexible mix of training, facilitation and mentoring as required.

Example breakdown:

- 2 half day co-design sessions with staff and volunteer team
- 3 half day co-design sessions with service users and team
- 1 day supporting co-delivery
- 2 half day feedback sessions with service users and team
- 1 day co-evaluation, summary and recommendations



Duration: 5.5 days

How: reporting

Report and recommendations:

This stage is optional.

The findings and lessons learnt are published in order to contribute to good practice and co-production knowledge development.

An informative report is collated to summarise the learnings from the project, put them in context and offer some recommendations and implications for the wider sector.

Confirm your organisation as a thought and practice leader in its sector and in co-production.

A stakeholder roundtable can be organised to share report findings with key partners.



Duration: 3 – 5 days

When

Duration: 2-6 months

The scoping, implementation and reporting phases can be delivered over the space of 2 to 6 months, in line with your organisational priorities and timescales.

Following the project the team are invited to become members of the Co-production Network for Wales (individual membership is free), to participate in the co-production community and have opportunities for ongoing learning and sharing of practice.

The project is time bound, but the experience remains in the team.



Several challenges (“applying” phase), usually 2 to 3, can be run concurrently as a cluster, as part of an umbrella project.

Costings

Phase	Days	Costs	12% project management	10% (est.) expenses	+VAT	Total
Scoping (optional)	2	1,200	144	120	293	1,757
	3	1,800	216	180	440	2,636
Applying (required)	5.5	3,300	396	330	805	4,831
Reporting (optional)	3	1,800	216	180	440	2,636
	5	3,000	360	300	732	4,392

Total cost range: £4,830 – £11,850



Consultancy is charged at £600/day + VAT. A reduced day rate of £420/day +VAT is available for small organisations. 12% project management costs apply for projects over 5 days, to cover communications, admin, etc. Expenses and costs are estimated at 10% to cover travel, supplies, printing, etc. Disbursements are invoiced at cost.

About

The Co-production and Involvement Network for Wales Ltd
(Trading as: The Co-production Network for Wales)

The Co-production Network for Wales is the leading organisation in Wales with specialist expertise in co-production and citizen involvement. It offers capability building across sectors through training and consultancy, in both strategic and delivery organisations. Our strength lies in our ability to combine hands-on facilitation and training skills with advisory and strategic input, and in our distributed membership of citizen and professional practitioner members across sectors.

**For a fairer and more sustainable Wales
where everyone has a voice.**



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